

## **Insurance Notice**

As a courtesy to you, this office will file your insurance plan. Please be aware that any benefits given are NOT a guarantee of payment to this office. Depending on your plan and what they pay or do not pay to this office can affect your account. In some instances, you could receive a bill or a credit.

If you are asked to pay up front and out of pocket, please know that we charge you a discounted rate and we charge the insurance plan our usually and customary fee. If you have any questions concerning your account or insurance plan, please ask the doctor or the office staff.

\_\_\_\_\_  
Signature(guardian if pt is a minor)

\_\_\_\_\_  
date

### **Acknowledgement of Privacy Practice**

I acknowledge that I have read a copy of Dr. Gerald Graefe's Notice of Privacy Practices.

**Patient Name** \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_

Today's Date \_\_\_\_\_

## WELCOME TO OUR OFFICE

### PATIENT INFORMATION

Thank you for choosing our practice for your eye care needs. Please complete this form.

Name \_\_\_\_\_ SS # \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_

Zip \_\_\_\_\_ Home phone No. \_\_\_\_\_ Work phone No. \_\_\_\_\_

Birth date \_\_\_\_\_ Age \_\_\_\_\_ E-mail \_\_\_\_\_

Do you prefer to receive calls at:  Home  Work  Either

Are you:  Minor  Married  Divorced  Widowed  Single

Your Employer \_\_\_\_\_ Occupation \_\_\_\_\_

Spouse's / parent's name \_\_\_\_\_ Workplace \_\_\_\_\_

Spouse's / parent's Work phone # \_\_\_\_\_

Whom may we thank for referring you to us? \_\_\_\_\_

### RESPONSIBLE PARTY

Name of person responsible for this account \_\_\_\_\_

Relationship to patient \_\_\_\_\_ Phone # \_\_\_\_\_

### INSURANCE INFORMATION

Name of insured \_\_\_\_\_ Relationship to patient \_\_\_\_\_

SS# \_\_\_\_\_ Date of Birth \_\_\_\_\_ Name of insurance co. \_\_\_\_\_

### HEALTH HISTORY

Reason for today's exam  
\_\_\_\_\_

Date of last exam \_\_\_\_\_ Name of eye doctor \_\_\_\_\_

Over >

Do you or anyone in your family have a history of the following?

- Diabetes     Blindness     Cataracts     High blood pressure  
 Thyroid     Turned or lazy eye     Glaucoma     Heart condition

Please check any of the following conditions that apply to you:

- Frequent headaches     Dry eyes     Allergies     Sinus trouble  
 Pregnant     Given birth in the last 6 months

Please check any that apply to your social history:

- Alcohol Use     None     Occasional     Daily  
Tobacco Use     None     Occasional     Daily

Are you allergic to any medications?     Yes     No

If Yes, please list \_\_\_\_\_

Please list all medications you are currently taking (Including any over the counter medications):

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Have you ever had any of the following conditions involving your eyes?

- Eye surgery     Eye injury     Sensitivity to light     Eye infection or disease \_\_\_\_\_  Double vision  
 Eye strain     Severe pain     Poor distance vision     Poor near vision     Eyes burn, itch, or water

Do you currently wear glasses?  Yes     No

When do you wear your glasses?

- All the time     Reading / near work     Work safety  
 Distance tasks only     Computer work     Other, please explain \_\_\_\_\_

Have you ever worn contacts?  Yes     No

Are you interested in wearing contact lenses?  Yes     No

If so, what style?

- Soft     Extended wear     Gas Permeable     Bifocal  
 Astigmatic     Disposable     Tinted     Unsure

**PAYMENT IS DUE WHEN SERVICES ARE RENDERED WE DO NOT BILL**

Please circle one of the following payment methods:

CASH.... CHECK.... VISA.... MASTERCARD.... DISCOVER

**AUTHORIZATION**

*I authorize Dr. Graefe and/or his staff to release any information including the diagnosis and the records of any treatment or examination rendered to myself or my child during the period of such eyecare to third party payers and/or health practitioner, this may include any future request for glasses and or contact prescriptions.*

**X** \_\_\_\_\_

**SIGNATURE OF PATIENT** (Or parent if minor)

**DATE**